

Cumberland Regional Library Board
Minutes – June 24, 2025

“Cumberland Public Libraries”, managed and operated by the Cumberland Regional Library Board, a body corporate pursuant to the Libraries Act of Nova Scotia.

The June 24, 2025 meeting of the Cumberland Regional Library Board was held at the Four Fathers Memorial Library.

Present: Councillor Carla Black (Treasurer), Kim Ford (Chair), Councillor Terry McManaman, Councillor Angel McCormick, Denise Corey (Library Director, Secretary), Chantelle Taylor (Deputy Library Director, Recording Secretary)

Guests: Charlotte Gallivan (Community Engagement Librarian), Kathleen Mitchell (MNP)

1. Call to Order

The meeting was called to order at 5:43 pm.

2. Approval of the Agenda

Councillor McCormick moved that that the agenda be approved as amended. Seconded by Councillor Black. Motion carried.

3. Auditors Report

Ms. Mitchell of MNP Chartered Accountants went over the audited statement and answered questions for the Board. Discussion ensued.

Councillor McCormick moved to accept the auditor’s final report as presented. Seconded by Councillor McManaman. Motion carried.

Councillor Black moved to appoint MNP as auditors for the next fiscal year. Seconded by Councillor McCormick. Motion carried.

4. Approval of Minutes of the April 25, 2025 meeting

Councillor Black moved that the minutes of April 25, 2025 meeting be approved as presented. Seconded by Councillor McManaman. Motion carried.

5. Old Business

A. Pugwash Capital fund

Ms. Corey informed the Board that there was \$15,000 in the Pugwash Capital fund that had previous been spent.

Councillor Black moved that the Pugwash funds be moved to the operating account. Seconded by Councillor McCormick. Motion carried.

Councillor McCormick moved that the Pugwash Capital fund be changed to Advocate Capital Fund. Seconded by Councillor McManaman. Motion carried.

B. Move Reserve Funds

Ms. Corey informed the Board we needed to move money from our reserves to operating account. Ms. Ford stated that there would be \$227,899 left in our reserve funds. Discussion ensued.

Councillor McCormick moved that \$111, 380 be moved from Capital fund to operating account when GIC matures in July. Seconded by Councillor McManaman. Motion carried.

Councillor McCormick moved that an investment policy be created. Seconded by Councillor McManaman. Motion carried.

C. LBANS dissolution

Ms. Corey let the Board know that with the dissolution of LBANS there would be a some leftover money and it would be split up among the 8 regions.

6. Actions arising from the minutes

A. Library Funding update

Ms. Corey reported that Minister Ritcey (Communities, Culture, Tourism and Heritage) still had not met with the Chair of CORL (Council of Regional Libraries), but had met with the Director of the Pictou Antigonish Regional Library. This meeting included CAO, Board members and the Deputy Minister. Discussion involved the funding formula. It has not made its way to the Finance Department yet. There is consideration of getting the Funding Formula Committee back together. CCTH is also looking to see if they have some internal funds they can free up to help libraries.

7. New Business

A. 2025/26 Budget

Ms. Corey presented the Board with the 2025/26 budget. Discussion ensued.

Councillor Black motioned that the budget be accepted as amended (see item 5B). Seconded by Councillor McCormick. Motion carried.

8. Reports

A. Financial Report

Ms. Corey provided Board members with copies of the Revenues and Expenditures for the Library to the end of May and provided highlights.

Councillor McCormick moved that the financial report be adopted. Seconded by Councillor McManaman. Motion carried.

C. Operations Report

Ms. Corey reported that Advocate and District Development is raising money for a new Advocate library. Satellite service in Advocate will start on Saturday June 28th.

The Oxford staff person who has been out on leave has officially resigned their position. The Oxford staff person currently working will be taking over those hours. We have hired a new Pugwash staff person, who is currently training.

Ms. Corey has asked that we start posting our Board minutes on our website. Minutes will be start from December 2024, when current Board was created.

D. Accessibility Report

No report given

9. Other

Next meeting: September 4, 2025 4:30pm

Councillor McCormick motioned that meeting be adjourned. Meeting was adjourned at 7:15pm.

Submitted by:

Denise Corey, Library Director/Board Secretary