

**Cumberland Regional Library Board  
Minutes – September 4, 2025**

“Cumberland Public Libraries”, managed and operated by the Cumberland Regional Library Board, a body corporate pursuant to the Libraries Act of Nova Scotia.

The September 4, 2025 meeting of the Cumberland Regional Library Board was held at the Four Fathers Memorial Library.

**Present:** Councillor Carla Black (Treasurer), Kim Ford (Chair), Councillor Terry McManaman, Denise Corey (Library Director, Secretary), Chantelle Taylor (Deputy Library Director, Recording Secretary)

**Regrets:** Councillor Angel McCormick

**1. Call to Order**

The meeting was called to order at 1:44 pm.

**2. Approval of the Agenda**

*Councillor Black moved that that the agenda be approved as amended. Seconded by Councillor Mcmanaman. Motion carried.*

**3. Approval of Minutes of the June 24, 2025 meeting**

*Councillor McManaman moved that the minutes of June 24, 2025 meeting be approved as amended. Seconded by Councillor Black. Motion carried.*

**4. Old Business**

**A. Library funding update**

Ms. Corey informed the Board the library had received \$37,700 from the \$800,000 bridge funding given to public libraries in fiscal 2025/26 from the Provincial government. This is the 4th year in a row that the government has provided bridge funding without addressing the issue of sustainable, long-term operational funding. The Department of CCTH wants to reconvene the library funding committee.

**5. Actions arising from the minutes**

**A. Money moved as per motions**

At the June 2025 meeting motions were made to move money from the Pugwash account into the operating account and to move money from the reserves into the operating account. The Pugwash account was renamed Advocate to have place for donations for the library receives for the new Advocate library. Those actions have been completed.

**B. LBANS dissolution**

Ms. Corey reported the dissolution of the Library Boards Association of NS has resulted in our receiving \$10,360. This will be reflected in the August financial report as a donation.

**6. New Business**

**A. In Camera procedures**

Ms. Ford suggested the Board should develop in camera procedures. Discussion ensued.

## **B. Salary scales**

*Councillor Black motioned to go in camera. Seconded by Councillor McManaman.*

*Motion carried.*

In Camera 1:55pm

*Councillor McManaman motioned to go out of camera. Seconded by Councillor Black.*

*Motion carried.*

Out of Camera 2:08pm

*Councillor Black motioned to defer discussion acknowledging that a decision must be made by October 1st. Seconded by Councillor McManaman. Motion carried.*

## **C. New Hours**

Ms. Corey presented the Board with proposed hours changes. Discussion ensued.

## **D. Additional board members**

Ms. Corey reported to the Board that according to the Libraries Act more people can be added to the Board if all of the municipalities and the provincial library agree. The Board will need to decide the qualifications for new members and then making the request to the municipal partners and the Provincial Library. Discussion ensued.

## **E. Personnel issue- in camera**

*Councillor Black motioned to go in camera. Seconded by Councillor McManaman.*

*Motion carried.*

In Camera 2:34pm

*Councillor McManaman motioned to go out of camera. Seconded by Councillor Black.*

*Motion carried.*

Out of Camera 2:44pm

## **8. Reports**

### **A. Financial Report**

Ms. Corey provided Board members with copies of the Revenues and Expenditures for the Library and provided highlights. Discussion ensued.

Councillor McManaman forwarded the concern of a patron who express his love of Hoopla and hopes it wouldn't be cut from the library collection.

*Councillor McManaman moved that the financial report to the end of July be adopted.*

*Seconded by Councillor Black. Motion carried.*

### **C. Operations Report**

### **E. Accessibility Report**

Ms. Ford reported Charlotte is working on getting a the Accessibility committee together. The deadline for applications has been extended to September 13<sup>th</sup>.

## **9. Other**

### **A. Library Tour**

Ms. Corey reported she will be touring the new Oxford Community Centre this week. She also offered for Board members to tour the current libraries.

There being no further business Ms. Ford adjourned the meeting at 2:58pm.

**Next meeting: November 6, 2025 at 4:30pm**